How to...
...help for GIS Viewers
- Check boxes to turn layers on

- Click on the box again to uncheck it to turn layers off

- Click on the Panel Actions Menu to display the legend of a layer

Note: not all layers have legends
- Click **Zoom In** and draw on the area of interest to Zoom in.

- Click on **Street View** to open the Street View data window.

- Click on **** to center marker on the map.

- Drag **** marker to street centerline to view the street on Street View data window.

Note: Marker must be placed on street centerline.
To display additional Parcel information click inside the parcel.

Click on View Additional Details.

Detailed description opens on left side

http://taxweb.co.comal.tx.us/clientdb/Property.aspx?cid=1&prop_id=72529

Click hyperlink to connect to Comal County Appraisal District.
To bookmark a map extent click on [button], type a Bookmark name and click [OK].

On left top corner a message appears:

- http://ccoe.org wants to:

  △ Store files on this device

- Allow or Block

Click Allow to enable saving bookmarks.

To open a bookmark click on [button] then type a saved bookmark name.

To print a map click [Print] button then type a title for your map; add notes if needed and click [Print].

Note: Map can be saved as a file in computer by hovering mouse on bottom right corner until bar appears and click [Save].
- Click on the Search tab to search for an address, street, subdivision, parcel, or intersection.

- If searching for an address, type the street number and wait for the drop down window to display addresses.

- Select the address and click the Search button.

- If the address doesn’t display on drop down window then type the street name after the street number.

- Enter an Address: 
  123 WOODLAND
  123 WOODLAND AVE

- Click the Search button.

- To display data information from GIS layers zoom into area and click on the Find Data by tab.

- Choose a drawing option and draw on map by clicking over the map.

- Note: Layers must be turned on in order to display information.
• Data may be exported to different formats by clicking on Panel Actions Menu.

• To add annotations to a map such as shapes, arrows, and text, click on the Annotations tab.

• Choose from an array of tools.

• Styles
• Reshape your drawings by clicking on Edit Drawings tool then on click on the shape.

Click on grey dots to reshape and drag.

• To delete shape or text click on then click on text or shape.

• To clear all text or drawings from the map click on clear.

If you proceed, all current drawings will be permanently erased. Continue?

Note: clear cannot be undone.
• To measure distance or areas on the map
  click **Measurements** tab

• Choose distance or area tool

• Choose measurement type
  - Feet (ft)
  - Yards (yd)
  - Meters (m)
  - Kilometers (km)
  - Miles (mi)
  - Nautical Miles (NM)

• Draw a measurement line or area by clicking on the map

• End drawing by double-click

• Enable snapping by clicking on

• Choose the layers by checking the boxes
  - GIS Layers
  - Transportation
    - Major roads
    - Road Maintenance
    - Roads
      - Railroads
      - Major thoroughfares